

WSPER Executive Committee
1:00 PM – 3:00 PM | Thursday, December 8, 2022

Join Zoom Meeting: <https://us06web.zoom.us/j/86109741924?pwd=MmdWWlhmcitnYVRjb0JhU1h1Y3lhZD09>

Meeting Purpose:

- Discuss 2023 quarterly meeting schedule
- Receive updates on local and regional recovery work
- Review and approve 2023 Workplan
- Nominate and confirm 2023 Executive Committee officers

Time	Topic	Lead	Materials/Resources
1:00	Welcome, Introductions, Housekeeping <ul style="list-style-type: none"> - Introductions - Establish Quorum - Review agenda - Public comment - Review Aug meeting summary <i>Decision: approve meeting summary</i> 	Chairman Forsman	Agenda August meeting summary
1:15	2023 Quarterly Meeting Schedule <ul style="list-style-type: none"> - Discuss how many in-person meetings we want and where to have them 	Chairman Forsman	
1:30	Updates <ul style="list-style-type: none"> - Legislative Updates - Ecosystem Coordination Board updates - Salmon Recovery Grant Round 2023 - Roundtable updates 	Don Gourlie, PSP Commissioner Garrido Renee Johnson All members	
2:15	Decisions and Recommendations <ul style="list-style-type: none"> - Review 2023 Workplan <i>Decision: approve Workplan</i> - Nominate and confirm 2023 officers <i>Decision: confirm 2023 Ex Com officers</i> <i>Decision: confirm Salmon Recovery Council reps</i> 	Renee Johnson Chairman Forsman	2023 Workplan Memo 1 2023 Workplan Memo 2 2023 Officers Memo 3 2023 SRC Reps
2:45	WSPER 2022 Successes Overview	Renee Johnson	
3:00	Wrap-up, Public Comment, Adjourn	Chairman Forsman	

2023 Meeting Schedule

- February 23, 2023
- June 22, 2023
- August 24, 2023
- December 7, 2023



Executive Committee Meeting
Kitsap Golf and Country Club
Business Meeting & Field Visit Agenda
August 9, 2022, | 9:30 AM – 11:30 AM

Executive Committee Members in Attendance

Becky Erickson, City of Poulsbo, Mayor
Brenda Lykins, City of Gig Harbor, Councilmember (WSPER alternate)
Charlotte Garrido, Kitsap County, Commissioner
Chris Hammer, City of Port Orchard, City Engineer
Greg Wheeler, City of Bremerton, Mayor
Joe Deets, City of Bainbridge Island, Mayor
Leonard Forsman, Suquamish Tribe, Chairman

Executive Committee Members Not in Attendance

Roger Henderson, City of Gig Harbor, Councilmember
Derek Young, Pierce County, Councilmember
Jeromy Sullivan, Port Gamble S’Klallam Tribe, Chairman

Welcome & Introductions

Chairman Leonard Forsman, Suquamish Tribal Chairman and Executive Committee Chair, opened the meeting and led a round of introductions. Chairman Forsman reviewed the agenda and meeting purpose. The Executive Committee established a quorum.

The Executive Committee reviewed the March 3, 2022, meeting minutes. Chairman Forsman made a motion to approve the March 3 meeting minutes. All members present voted in favor. There were no objections.

Decision: Approve the March 3, 2022, meeting minutes.

Regional & WSPER Business Updates

\$500,000 BIL Capacity Funding to Remain at PSP

Laura Blackmore, Puget Sound Partnership (PSP or Partnership), gave an overview of the recent decision to retain \$500,000 of Bipartisan Infrastructure Law funding intended for WSPER capacity. Laura said they initially explored distributing the funding through Local Integrating Organizations (LIOs) (WSPER is one of ten across Puget Sound) but considering more information from the Environmental Protection Agency the decision was made to establish a centralized team at the Partnership. This team will assume administrative burden and work on behalf of LIOs, rather than contract with LIOs and potentially duplicate efforts across the Puget Sound.

It was noted there was a vote at the last Executive Committee meeting in March 2022 to keep the \$500,000 funding whole, with the promise that it would be later delivered to WSPER rather than use \$100,000 for an existing Near-Term Action non-capital project. That option is no longer available.

Laura acknowledged the decision had an impact on the relationship between the Partnership and LIOs. She expressed the Partnership's commitment to following LIOs' guidance in how to help access the resources necessary to implement local priorities.

Renee Johnson, WSPER Coordinator, and Juliana Tadano, PSP, shared they are available as resources for those with questions. A few LIOs have chosen to write letters in response to the Partnership's proposal. The Partnership says they are open to this feedback to help shape the centralized team and process.

Mayor Becky Erickson, City of Poulsbo, expressed disappointment with the decision, adding that LIOs are capable of organizing and allocating large sums of federal funding.

Mayor Greg Wheeler, City of Bremerton, opened a discussion about using overhead funding for tasks like grant writing and LIO support.

Mayor Joe Deets, City of Bainbridge Island, asked Laura to speak to what confidence LIO's should have in this decision to receive the funding for requested projects. Laura responded the centralized team will be designed in collaboration with LIOs to instill confidence in the approach to maximize the chance of receiving the funding.

Chairman Leonard Forsman, Suquamish Tribe, asked about how this decision impacts earlier proposals. Laura explained the goal is to help LIOs access and implement funding, but this is a new process, and the Partnership is open to input. It was noted it will be crucial for Partnership to help identify funds to replace those used for Near Term Actions in the past.

Ecosystem Board Updates & Overview of LIO Contracts

Kirvie Mesebeluu-Yobech, Kitsap County, shared the Ecosystem Coordination Board is working to develop recommendations for salmon recovery across Puget Sound and is focusing on the Hood Canal Coordinating Council landscape assessment/mitigation prioritization tool.

Starting in October, WSPER's contract with the Partnership will be for three years instead of one. The WSPER Working Group is currently prioritizing sub-tasks to focus on over the next three years to advance Puget Sound recovery in our area.

Decisions & Recommendations

Review 2022 Salmon Habitat Project List

Zack Holt, WSPER Working Group Chair (City of Port Orchard), presented the 2022 Salmon Habitat Project List. He described how the Technical Advisory Group and Working Group selects, scores, and ranks the projects before presenting their vetted list to the Executive Committee for review and approval. Once approved, the WSPER Coordinator sends the list to Washington State Recreation and Conservation Office for funding.

Renee Johnson shared that WSPER partners initially brought forth 24 projects for consideration. That list has narrowed to 11 that are ready to implement and cleared for funding by the state review panel. The total funding request is \$3.6 million, and the allocation is \$1.6 million. Renee gave an overview of the cleared projects.

Chairman Forsman made a motion to approve the 2022 Salmon Habitat Project List. All members present voted in favor. There were no objections.

Decision: Approve the 2022 Salmon Habitat Project List.

Project Highlight: Chico Creek Restoration Presentation

Tom Ostrom, Suquamish Tribe, gave an overview of restoration work in Chico Creek over the last 20 years, which has been led by Kitsap County, the Suquamish Tribe, and WSDOT. Since the 1980s, Chico Creek has been a priority area due to its cultural significance and robust salmon populations, including those with protected status. Tom highlighted floodplain restoration work completed downstream near Kittyhawk to restore a Navy railroad that led to an ammunition depot.

There was a discussion about logging practices and the carbon credit program on Washington Department of Natural Resources land.

It was noted the Chico Creek culvert was removed in 2020 and it will take the ecosystem a few seasons to adjust.

Wrap-up

Mayor Greg Wheeler, City of Bremerton, commented on the need to work together with the PSP decision on the BIL funding and the opportunity for future collaboration on this challenge.

Chairman Forsman closed the meeting and thanked the Executive Committee for their participation.

Renee thanked the Golf Course Club staff and president for hosting the meeting in their meeting space.

Public Comment(s): None

Adjourn

The meeting adjourned at 10:48 a.m., followed by a field visit to Chico Creek project sites.

Field Visit to Chico Salmon Viewing Park and Kittyhawk Road Culvert Removal

The Executive Committee and other attendees of the morning’s meeting met at Chico Salmon Viewing Park, where Tina Nelson, Kitsap County, gave an overview of the process to remove the triple box culvert, build a bridge spanning the length of the creek, and improve habitat conditions for migrating salmon.

The group also visited the site of the Kittyhawk Road culvert removal project. Tom Ostrom spoke to the culvert removal and estuary restoration work at Kittyhawk and Ben Ford, WSDOT, gave an update on the status of the State Route 3 fish barrier removal project.

Staff and Other Attendees

- Anna Mockler, City of Bremerton (Alternate with voting member present)
- Chance Berthiaume, City of Bremerton
- Christian Berg, City of Bainbridge Island
- Ben Ford, WSDOT
- Kathy Peters, Kitsap County
- Brittany Gordon, Kitsap County
- Tina Nelson, Kitsap County
- Kirvie Mesebeluu-Yobech, Kitsap County / WSPER Coordinator
- Laura Blackmore, Puget Sound Partnership
- Juliana Tadano, Puget Sound Partnership (Alternate for Becky Hollander)
- Rachel Bowen, City of Poulsbo
- Renee Johnson, WSPER Coordinator
- Sarah Wilson, City of Bremerton
- Tom Ostrom, Suquamish Tribe
- Zack Holt, City of Port Orchard
- Annalise Ritter, Triangle Associates / WSPER Support
- Olivia Smith, Triangle Associates / WSPER Support

WSPER 2023 Workplan

Task	Oct-Nov-Dec 2022	Jan-Feb-Mar 2023	Ap-May-Jun 2023	Jul-Aug-Sept 2023	Oct-Nov-Dec 2023
Lead Entity for Salmon Recovery					
Task 1: Project Development Identify, review, and submit salmon habitat project list for 2022 Salmon Recovery Funding Board and Puget Sound Acquisition and Restoration Funds	x	x	x	x	
Task 2: Salmon Recovery Portal Add and track projects in Salmon Recovery Portal, participate in SRP Action Team, continue alignment process between SRP and PRISM to ensure consistency	Salmon Recovery Portal presentation	x	x	x	x
Task 3: Outreach Build community support through education, committee member outreach, and landowner recruitment, and project sponsor recruitment (includes social media, website, events)	x	x	x	x	x
Task 4: East Kitsap Steelhead Recovery Plan Implementation, Salmonid Strategy, 4ywp Updates Participate in the implementation of the recovery chapter for the East Kitsap DIP for the Puget Sound Steelhead Recovery Plan, East Kitsap Chapter; update and refine the 4 Year Work Plan; Update Salmon Recovery Strategies		x	x	4yr wp due early Aug	
Local Integrating Organization (LIO)					
Task 1: Organize, Support, Administer, Facilitate, and Coordinate a Local Integrating Organization Arrange and facilitate meetings, maintain website, attend regional LIO meetings, work with Lead Entity, ECB Forum (next in 2024) and advance outcomes, work with the BIL team, support opportunities for non-tribal LIO staff and committee members to understand treaty and sovereign rights of tribal nations.	x	x	x	x	x
Task 2: Participate in the Action Agenda Team Educate members and partners about the AA Facilitate updates, agenda items, and presentations to support AA implementation strategies and actions; support adaptive management of current version and development of future version and engage community in the process; contribute to LIO Collective Project	x	x	x	x	x
Task 3: Performance Management Admin, progress reports, billing	x	x	x	x	x
Task 4: Ecosystem Recovery Plan update and Adaptive Management Conservation Standards and/or Miradi training; annual ERP update to committees and Partnership; PS Info and AA Online Explorer materials review	Webmap tool and updated ERP	Webmap tool and updated ERP	Webmap tool and updated ERP	Final draft	

LIO Task 5: Tailor LIO coordination to Implement the Action Agenda and Support Unique Vision and Goals of LIO (seven potential subtasks)					
Pursue and articulate EEJ in the LIO context Incorporate into all tasks 1-5 e.g., create effective and meaningful participation in LIO activities, consider underserved and underrepresented communities when developing projects and programs	Plan 2023 trainings (possibly Government to Government)				
Work with committees to address and remove barriers to implementation (i.e., Derelict vessels, failing septic systems and water quality, integration of salmon and ecosystem recovery in local jurisdiction planning work.) Define barriers, develop solutions, and implement.	Discuss/develop project proposals/NEP				
Pursue Funding for 2022-2026 Action Agenda Implementation (Build capacity to compete for funding)	Invite Strategic Initiative Leads to present on upcoming National Estuary Program funding opportunities	Identify and prioritize projects and programs for National Estuary Program funding	Work with Puget Sound Partnership's funding team for Bipartisan Infrastructure Law Funding	Develop sequenced list for funding, leverage opportunities and resources, develop strategic grant proposals	
Incorporate planning tools to improve and refine local planning (e.g., Structured Decision Making, Alternative Scenarios and/or other pre-approved approach in local planning)					
Support LIO participation in regional planning and coordinating groups by advocating for local priorities (Puget Sound Ecosystem Monitoring Program, Action Agenda Coordination Group, more)	x	x	x	x	x
Inform and educate local decision makers on work of the LIO	x	Environmental Programs Consortium monthly coordination, ECB, Executive Committee			x
Support behavior change, public awareness, incentive, and/or compliance projects and programs (support ECO Net and similar) (Work with committees to identify outreach and education activities aligned with both the LIO Plan AND 2022-2026 AA)	Salmon Tours, Signage - including at Kitsap Golf and Country Club	Natural Resources as an Asset, Shore Friendly, more			



Memo for Executive Committee

December 8, 2022

Agenda Topic: Approve 2023 WSPER Work Plan

Executive Committee Action Request

Decision

 None – information and discussion

 None – written briefing only

Background

The West Sound Partners for Ecosystem Recovery (WSPER) serves as:

- (1) The Lead Entity for salmon recovery in East Water Resource Inventory Area (WRIA) 15, where we work to develop local salmon recovery strategies and recruit organizations to implement habitat protection and restoration projects.
- (2) The Local Integrating Organization in the North Central Action Area, where we coordinate and collaborate across cities, counties, and tribes to develop and implement science-based priorities and actions to recover the health of Puget Sound.

Every year, a WSPER Workplan is developed based on tasks, deliverables, and local priorities identified in the contracts that fund the Lead Entity and Local Integrating Organization work. The WSPER Working Group and Technical Advisory Group have reviewed and approved the 2023 WSPER Workplan.

With support and oversight of WSPER member jurisdictions and tribes, Kitsap County serves as the fiscal agent that hires a third-party consultant (Triangle Associates) to support the facilitation and administration of WSPER.

Question for Consideration

Does the Executive Committee approve the WSPER 2023 Work Plan?

Memo Contacts

Renee Johnson, WSPER Coordinator, rjohnso@kitsap.gov



Memo for Executive Committee

December 8, 2022

Agenda Topic: Nominate and Confirm Executive Committee Officers

Executive Committee Action Request

- Decision**

 None – information and discussion

 None – written briefing only

Background

Each year, the Executive Committee nominates a Chair and Vice chair who are confirmed through consensus or a vote of the Committee. Chairman Forsman of Suquamish Tribe and Commissioner Garrido of Kitsap County served as the Chair and Vice Chair respectively for 2022.

Duties of the Chair: The Chair shall exercise general oversight of the affairs of the Lead Entity and Local Integrating Organization, in consultation with the other members of the Executive Committee. The Chair shall approve the dates, times, and locations of all regular Executive Committee meetings. The Chair shall approve regular Executive Committee meeting agendas. The Chair shall call Executive Committee meetings to order, preside over them, and adjourn them when business is deemed finished. The Chair may cancel or reschedule regular Executive Committee meetings. If deemed appropriate by the Executive Committee, the Chair shall sign official correspondence on behalf of the Executive Committee and WSPER. The Chair shall also perform such other duties as the Executive Committee may prescribe.

Duties of the Vice Chair: The Vice Chair shall perform all duties incumbent upon the Chair, during the absence or disability of the Chair, with all the powers of, and subject to all restrictions upon, the Chair. The Vice Chair shall also perform such other duties as the Executive Committee may prescribe.

Question for Consideration

Who does the Executive Committee nominate for Chair and Vice Chair for 2023?

Memo Contacts

Renee Johnson, WSPER Coordinator, rjohnso@kitsap.gov



Memo for Executive Committee

December 8, 2022

Agenda Topic: Nominate and Confirm 2023 Salmon Recovery Council Representatives

Executive Committee Action Request

Decision None – information and discussion None – written briefing only

Background

The Puget Sound Salmon Recovery Council advises the Puget Sound Partnership’s Leadership Council on decisions relating to salmon recovery and the implementation of the Puget Sound Salmon Recovery Plan. The Salmon Recovery Council’s recommendations help set priorities for the types of recovery work to conduct, determine what issues to focus on, and provide recommendations for future projects and funding.

The Salmon Recovery Council includes representatives from the diverse constituents working on salmon recovery throughout the Sound, including representatives from federal agencies, state agencies, local jurisdictions, all Puget Sound tribes, all Puget Sound watersheds, business and agriculture entities, and environmental entities. To create lasting and durable outcomes, operating procedures specify that decisions strive for consensus. The Puget Sound Salmon Recovery Council recommendations allow the Leadership Council to:

- Set policy direction for implementing the Puget Sound Salmon Recovery Plan.
- Develop and direct strategic approaches to near-term issues and actions.
- Establish allocation policies for capital and capacity funding.
- Hold others and itself accountable for the implementation of the Puget Sound Salmon Recovery Plan.

The Executive Committee is asked to approve the following nominees to represent the West Sound Partners for Ecosystem Recovery Lead Entity at the Puget Sound Salmon Recovery Council in 2023.

- Salmon Recovery Council Representative: Tom Ostrom, Ecosystem Recovery Manager, Suquamish Tribe
- Salmon Recovery Council Alternate Representative: Brittany Gordon, Natural Resource Coordinator, Kitsap County

Question for Consideration

Does the Executive committee approve Tom Ostrom and Brittany Gordon as the WSPER representative and alternate representative to the Puget Sound Salmon Recovery Council?

Memo Contacts

Renee Johnson, WSPER Coordinator, rjohnso@kitsap.gov