



## Operating Guidelines

Draft: 11-05-2020

### Section 1. Name

The name of this Lead Entity and Local Integrating Organization (LIO) shall be “West Sound Partners for Ecosystem Recovery (WSPER).”

### Section 2: Geographic Area

The Lead Entity geography encompasses eastern Water Resource Inventory Area (WRIA) 15 including Key Peninsula, Gig Harbor Peninsula, and the islands of Anderson, Fox, McNeil, Ketron, Herron, Blake and Raft.

The LIO geography encompasses the North Central Puget Sound Action Area which spans eastern Kitsap Peninsula from Foulweather Bluff in the north to Tacoma Narrows in the south. *See Appendix A for map of WSPER Lead Entity and LIO.*

### Section 3. Purpose

WSPER functions as the Lead Entity for salmon recovery and the LIO for Puget Sound ecosystem recovery within the geographic areas described in Section 2. The purpose of WSPER is to achieve ecosystem and salmon recovery through implementation of restoration and preservation actions identified in ecosystem and salmon recovery plans.

The Lead Entity administers a local process to identify salmon habitat restoration and acquisition projects and activities that support salmon recovery efforts critical to implementing salmon recovery plans. As a Lead Entity, WSPER convenes a citizens committee as described in Revised Code of Washington 77.85.050 and Washington Administrative Code 420-08-020; to provide a citizen-based and technically sound evaluation of projects proposed to promote salmon habitat protection and restoration. WSPER serves as the coordinating body for implementation of the East Kitsap chapter of the Puget Sound Salmon Recovery Plan and the East Kitsap Steelhead Recovery Chapter of the Puget Sound Steelhead Recovery Plan.

The LIO integrates local and tribal jurisdictions and interests to develop and implement Puget Sound recovery strategies and works to identify local priority Puget Sound protection and restoration projects and programs to include in the Puget Sound Action Agenda as Near Term Actions. WSPER serves as the coordinating body for implementation of the LIO Ecosystem Recovery Plan.

### Section 4. Mission and Vision

**Mission:** WSPER’s mission is to implement a science-based, community supported ecosystem recovery plan of actions in the West Sound focusing on:

- Recovering and sustaining thriving salmon runs and shellfish beds; and
- Improving watershed ecological functions including water quality and habitat that support native biodiversity.

**Vision:** WSPER’s vision for West Sound is healthy and resilient ecosystems supported by vibrant human communities.

## Section 5: Membership

### Initiating Governments

Initiating governments include cities, counties, and tribal governments that choose to participate in the formation of a Lead Entity and LIO. The initiating governments jointly designate, by resolution or letters of support, a Lead Entity and LIO area and select an entity or organization to act as a Lead Entity and LIO. The initiating governments of WSPER include:

<b>Lead Entity</b>	<b>Local Integrating Organization</b>
City of Bainbridge Island	City of Bainbridge Island
City of Bremerton	City of Bremerton
City of Poulsbo	City of Poulsbo
City of Port Orchard	City of Port Orchard
City of Gig Harbor	City of Gig Harbor
Kitsap County	Kitsap County
Pierce County	Pierce County
Suquamish Tribe	Suquamish Tribe
Squaxin Island Tribe	Port Gamble S' Klallam Tribe

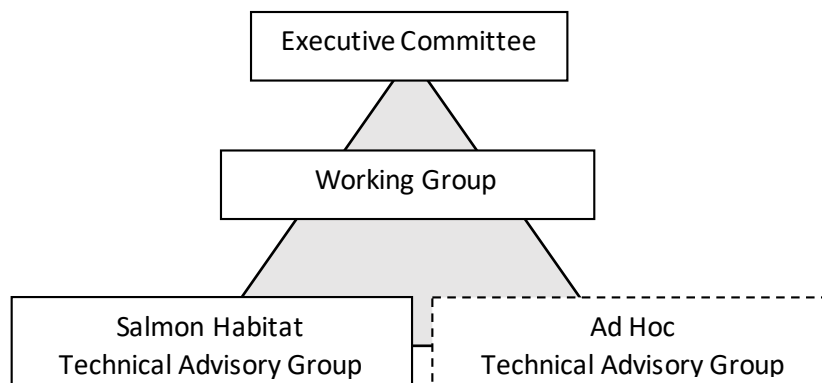
The initiating governments make up the Executive Committee.

### Participating Organizations

Participating organizations include members from initiating governments, non-initiating governments, federal and state agencies, businesses and business interests, regional fisheries enhancement groups, conservation districts, nonprofit organizations, environmental groups, and community groups and private citizens interested in ecosystem and salmon recovery. Participating organization representatives make up the Working Group.

## Section 6: Committee Structure, Duties and Responsibilities

WSPER is comprised of three (sometimes four) committees. The Executive Committee, the Working Group, the Salmon Habitat Technical Advisory Group, and when needed, an Ad Hoc subgroup or technical advisory group. List of Working Group members and Technical Advisory Group shall be updated every year as needed.





**Executive Committee:** The Executive Committee is composed of “elected officials” or “designated senior staff” appointed as representatives from initiating governments. *See Appendix B for Executive Committee Rules of Procedure.*

**Working Group:** The Working Group is composed of staff representatives from participating organizations. Members include staff representatives from tribes, counties, cities, state and federal agencies, businesses and business interests, regional fisheries enhancement groups, conservation districts, nonprofit organizations, environmental groups, community groups and private citizens interested in ecosystem recovery and salmon recovery. *See Appendix C for list of Working Group members.*

**Duties and Responsibilities:**

- Integrate local and tribal government’s environmental needs and interests in the development and implementation of Puget Sound ecosystem and salmon recovery strategies
- Identify local priority protection and restoration projects and programs to include in the Puget Sound Action Agenda as Near-Term Actions
- Recruit organizations to implement recovery projects and programs identified in local strategies and plans
- Review and recommend priority projects to the Executive Committee for approval
- Identify and recommend a subset of members to serve on a Technical Advisory Group

**Working Group Officer:** The officer of the Working Group shall consist of a Chair. The officer shall be nominated and selected from amongst the staff representatives from participating organizations, using the decision process delineated in Section 7.

**Duties and Term:** The Chair shall exercise general oversight of the affairs of the Working Group, in consultation with other members of the Working Group. The Chair shall approve dates, times, and locations of regular Working Group meetings. The Chair shall approve regular Working Group meeting agendas. The Chair shall call the Working Group meeting to order, preside over them, and adjourn them when business is deemed finished. The Chair may cancel or reschedule regular Working Group meetings. The officer shall be selected at the last meeting of the year for the residual of that year and for the following year, until a new officer is selected. The officer shall serve a one year term, ending at the conclusion of the last meeting of each year; and may serve subsequent terms if nominated and approved by the Working Group using the decision process delineated in Section 7.

**Salmon Habitat Technical Advisory Group:** The Salmon Habitat Technical Advisory Group is a subset of Working Group members designated to evaluate the technical merits of salmon habitat projects to ensure scientific validity and advise on prioritization of projects. The Salmon Habitat Technical Advisory Group assists in the development of strategies and priorities for ecosystem and salmon recovery. *See Appendix D for list of Salmon Habitat Technical Advisory Group members.*

**Salmon Habitat Technical Advisory Group Officer:** The officer of the Salmon Habitat Technical Advisory Group shall consist of a Chair. The officer shall be nominated and selected from amongst the subset of Working Group members designated to evaluate the technical merits of salmon habitat and projects to ensure scientific validity and advise on prioritization of projects, using the decision process delineated in Section 7.

**Duties and Term:** The Chair shall exercise general oversight of the affairs of the Salmon Habitat Technical Advisory Group, in consultation with other members of the Salmon Habitat Technical Advisory Group. The Chair

shall approve dates, times, and locations of regular Salmon Habitat Technical Advisory Group meetings. The Chair shall approve regular Salmon Habitat Technical Advisory Group meeting agendas. The Chair shall call the Salmon Habitat Technical Advisory Group meeting to order, preside over them, and adjourn them when business is deemed finished. The Chair may cancel or reschedule regular Salmon Habitat Technical Advisory Group meetings. The officer shall be selected at the last meeting of the year for the residual of that year and for the following year, until a new officer is selected. The officer shall serve a one year term, ending at the conclusion of the last meeting of the year; and may serve subsequent terms if nominated and approved by the Salmon Habitat Technical Advisory Group using the decision process delineated in Section 7.

**“Ad Hoc” Technical Advisory Groups:** An “Ad Hoc” Technical Advisory Group is a subset of Working Group members created to assist in evaluating the technical merits of specific projects or activities to ensure scientific validity of projects or activities. The “Ad Hoc” Technical Advisory Group assists in the development of local strategies and priorities for specific ecosystem elements and needs. An “Ad Hoc” group is established with a term limit associated with the respective project or activity.

## Section 7: Decision-Making Process

Consensus shall be the preferred method for decision-making. Consensus, as used in this context, shall be understood as the range of support from endorsing the decision, endorsing the decision with a minor point of contention, agreeing with reservations, abstaining, or standing aside, to formal disagreement but allowing the majority to make a decision. Blocking or vetoing a decision by one or more members means that consensus is not achieved. The meeting facilitator will determine if consensus has been reached, and if not, the facilitator shall facilitate a dialogue to identify specific challenges and barriers to reaching consensus. The facilitator shall facilitate a dialogue with members to address the challenges and barriers in order to reach consensus. In the event a consensus is not reachable, a vote will be called and must receive majority (of the members present) to pass. Issues being put to a vote will be decided by a simple majority, with one vote per organization.

### Salmon Habitat Project List Approval

Pursuant to RCW 77.85.050, as a Lead Entity, WSPER shall convene a citizens committee that consists of representative interests of tribes, counties, cities, state and federal agencies, businesses and business interests, regional fisheries enhancement groups, conservation districts, nonprofit organizations, environmental groups, community groups and private citizens interested in ecosystem recovery and salmon recovery. The purpose of the citizens committee is to provide a citizen-based evaluation of the projects and activities proposed to promote salmon habitat protection and restoration. The project ranking is developed by the Salmon Habitat Technical Advisory Group and reviewed by the Working Group. The recommendation to the Executive Committee represents a citizen based and technically sound list of projects as reviewed by the Salmon Habitat Technical Advisory Group and by the Working Group. The Executive Committee approval is the final action of the citizens committee’s process to develop, review, approve, and submit a list of salmon habitat projects to the state. The citizens committee is collectively the Salmon Habitat Technical Advisory Group, Working Group, and Executive Committee.

## Section 8: Letters of Support

Project sponsors and proponents may request written endorsement from WSPER by presenting, discussing, and securing support from one of the three committees: Working Group, Salmon Habitat Technical Advisory Group (for salmon habitat projects), or Executive Committee. With approval by one of the three committees, a Letter of Support shall be drafted and signed by the WSPER Coordinator.



## Section 9: Contracting Agent

The Contracting Agent is the legal organization responsible for contracting with the Washington Recreation and Conservation Office (RCO) for Lead Entity program funding and the Puget Sound Partnership for LIO program funding. The contracting agent is responsible for hiring a WSPER Coordinator, accounting for budget revenue and expenditures, purchasing supplies, and administering office space.

The Contracting Agent, as of 2020, is Kitsap County.

## Section 10: Conflict of Interest

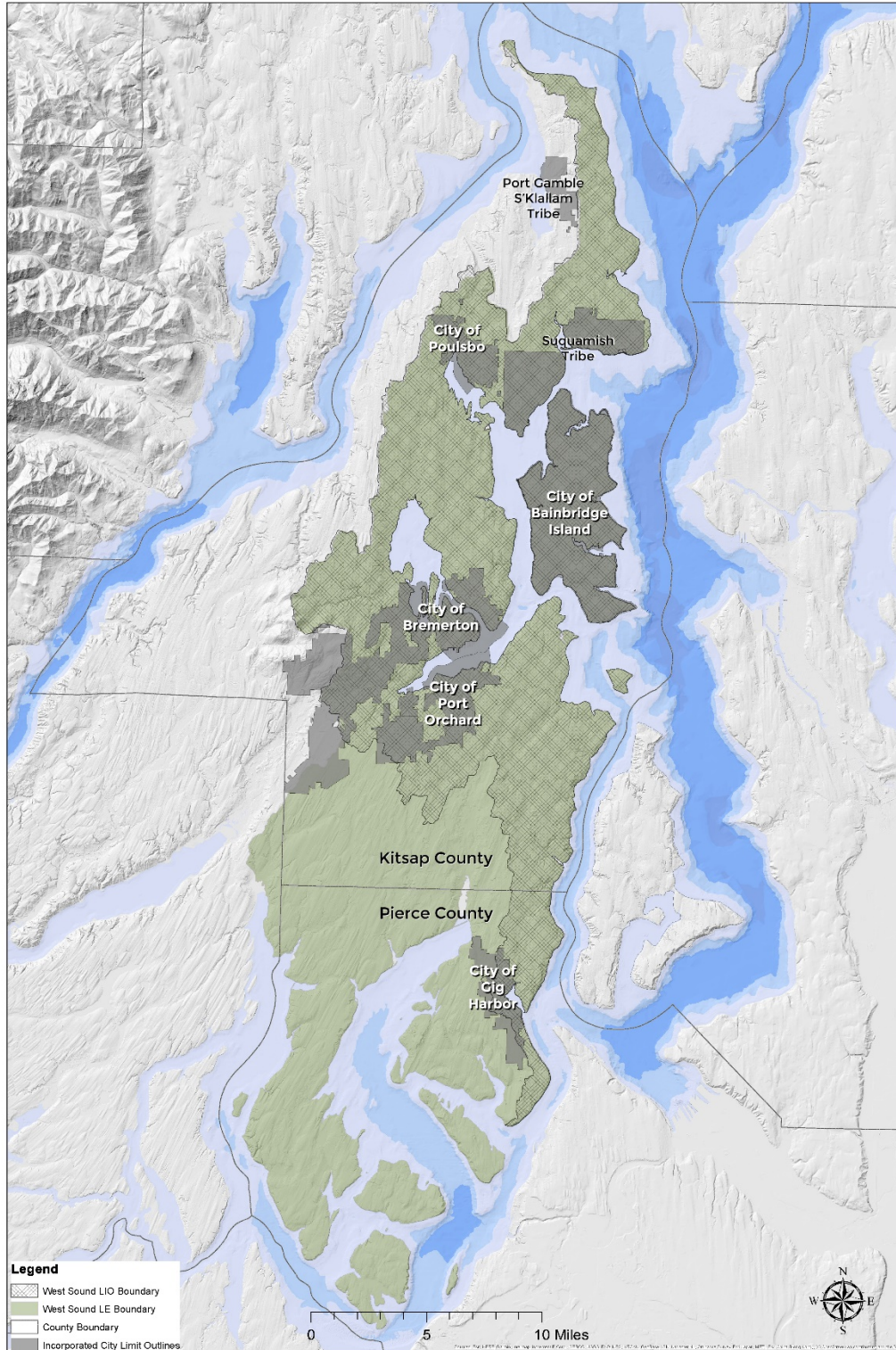
Individuals are bound by and shall comply with the Code of Ethics for Municipal Officers – Contract Interests, Chapter 42.23 of the Revised Code of Washington (RCW). Even where no conflict of interest exists under the law, members are encouraged to disclose ex parte contacts or exposure they have had regarding a matter and excuse themselves from deliberation and voting on measures relating to such a matter when they believe that such ex parte contact would prevent them from giving the measure fair consideration or would injure the credibility of WSPER.

Members must avoid conflict of interest with respect to their fiduciary responsibility:

- There must be no conduct of private business or personal services between any member and the organization, except as procedurally controlled, to assure openness, competitive opportunity, and equal access to information.
- In the event WSPER rules upon an issue in which a member has an unavoidable conflict of interest, that member shall recuse himself/herself without comment from not only the vote but also from the deliberation. In cases where a project sponsor or member believes there may be a conflict of interest, that member shall bring the issue to the committee for discussion and input if the person should recuse themselves from voting, scoring, or deliberating.
- If project reviewers have any concerns or questions about whether their or another member's relationship with an applicant or proposal warrants recusal, they are required to disclose the situation to the other members of the committee at the meeting. The committee will decide jointly whether the situation constitutes a conflict of interest and if so, what steps are to be taken to address it.



## Appendix A: Map of Lead Entity and Local Integrating Organization (LIO)





## **Appendix B: Executive Committee Rules of Procedures**

### **WEST SOUND PARTNERS FOR ECOSYSTEM RECOVERY EXECUTIVE COMMITTEE RULES OF PROCEDURE (Version 11-05-2020)**

#### **Section 1 – Membership, Member Governments and Representation**

##### 1.1 – Regular Members, Member Governments

The Executive Committee shall be composed of the following nine regular member governments:

- a) City of Bainbridge Island
- b) City of Bremerton
- c) City of Gig Harbor
- d) Kitsap County
- e) Pierce County
- f) Port Gamble S'Klallam Tribe
- g) City of Port Orchard
- h) City of Poulsbo
- i) Suquamish Tribe

##### 1.2 – Representatives from Member Governments

Each of the nine regular member governments shall appoint one representative and one alternate representative. Each representative and alternate shall be an elected official from their respective government during their tenure on the Executive Committee. The representative may also be a senior staff person designated by an elected official to represent their respective jurisdiction.

##### 1.3 – Appointment, Removal and Vacancies of Regular Representatives and Alternates

Each government, listed in §1.1, shall be solely responsible for appointing, removing and, in the case of vacancies, replacing its representative and alternate on the Executive Committee.

##### 1.3 – Ex-Officio Member

The Puget Sound Partnership Ecosystem Coordination Board (ECB) shall have an ex-officio representative and alternate representative on the Executive Committee. If the ECB representative, and/or alternate, is a member of the Executive Committee as a representative of one of the nine regular government members, they shall retain all privileges and duties of a regular government member representative, described in these Rules of Procedure, including the right to represent their government and cast votes.

##### 1.4 – Compensation and Reimbursement of all Representatives and Alternates



Representatives and alternates shall not receive compensation or reimbursement for their time or expenses for attending Executive Committee or other organizational meetings, or for work or travel on the organization's behalf, unless the Executive Committee explicitly authorizes such expenses using the decision making process delineated in §5.

## **Section 2 – Duties and Responsibilities**

### 2.1 – Updating the Puget Sound Partnership Action Agenda

The Executive Committee shall review, discuss and approve regular updates to the West Central Puget Sound profile of the Action Agenda including the setting of priorities for action. It shall rely on proposals by the WSPER Working Group in making its decisions on items to be included in the Action Agenda.

### 2.2 –WSPER Work Plan Approval

The Executive Committee shall approve the overall work plan of the Lead Entity and LIO, its Executive Committee, its working groups, the WSPER Coordinator/Coordination Team, and any other working groups, taskforces, or subcommittees, as they relate to the Lead Entity and LIO's organization or duties.

### 2.3 WSPER Salmon Habitat Project List Approval

The Executive Committee shall review, discuss and approve the salmon habitat project list. It shall rely on proposals by the Working Group and scientific and technical evaluation of the Salmon Habitat Technical Advisory Group.

### 2. 4 – Fiduciary Agency for Lead Entity and LIO Related Contracts

One of the member governments of the Executive Committee shall voluntarily serve as the fiduciary agent for the Lead Entity and LIO's coordination grant contracts. As that contract, or other related contracts, are available for renewal, the government or governments that desire to undertake that fiduciary agent responsibility shall request it from, and have that duty approved by, the Executive Committee. That approval shall be made using the decision making process delineated in §5.

### 2. 5 – Fiduciary Agent oversight of the WSPER Coordinator/Coordination Team

The WSPER Coordinator/Coordination Team shall report to the fiduciary agent for all contract related issues, contract work planning, and contract reporting.

### 2.6 – Executive Committee oversight of the WSPER Coordinator/Coordination Team

The WSPER Coordinator/Coordination Team shall report to the Executive Committee for all LIO work planning and for performance evaluation related to work plan implementation.

### 2.7 –WSPER Coordinator/Coordination Team Duties

The WSPER Coordinator/Coordination Team's duties shall include:



- a) Preparing and implementing an annual work plan, as directed by the Executive Committee.
- b) Scheduling Executive Committee, subcommittee, working group, and other related meetings.
- c) Developing Executive Committee, subcommittee, working group, and other related agendas.
- d) Preparing issues for discussion and decision making by the Executive Committee.
- e) Being the point-of-contact and communication conduit between the Executive Committee and the Puget Sound Partnership, its Leadership Council, and staff.
- f) Providing facilitation, note taking, and meeting summaries for Executive Committee and other meetings where the Lead Entity or LIO is serving as the convener.
- g) Providing support to the Chair and Vice Chair, as well as all other Executive Committee members, in relation to Executive Committee participation.
- h) Identifying pertinent or emerging issues for the Lead Entity and LIO and communicating them to the Executive Committee.
- i) Being a neutral facilitator within the Executive Committee, not favoring one government member over another.
- j) Undertaking other duties and responsibilities as assigned and approved by the Executive Committee.

## 2.8 – Ecosystem Coordination Board Representative and Alternate

- a) Per the requirements in RCW 90.71.250(2)(a), the Ecosystem Coordination Board (ECB) representative from each Action Area is appointed by the Puget Sound Partnership’s Leadership Council. That section also requires the Leadership Council to solicit nominations from local governments and stakeholders.
- b) The Leadership Council has recognized the West Sound Partners for Ecosystem Recovery Local Integrating Organization as the LIO for the West Central Action Area. The Executive Committee is the ultimate policy and decision-making body for WSPER. It has representation from, or formal linkages to, all the stakeholders cited in that section, to be solicited for ECB representative (and alternate representative) nominations. As such, the Executive Committee shall nominate the ECB representative, and alternate, in the future as their terms expire, using the decision making process delineated in §5.

## **Section 3 – Officers, Duties and Terms**

### 3.1 – Officers

The Officers of the Executive Committee shall consist of a Chair and a Vice Chair.

### 3.2 – Selection of Officers

These officers shall be nominated and selected from amongst the regular member representatives, using the decision making process delineated in §5. Those officers shall be selected at the last meeting of the year for the residual of that year and for the following year, until new officers are selected. Both officers shall serve concurrent one-year terms, ending at the conclusion of the last meeting of each year.

### 3.3 – Vacancies in Offices

A vacancy in either office shall be filled by the Executive Committee from amongst its own regular members for the unexpired portion of the term of that office.

### 3.4 – Duties of the Chair

The Chair shall exercise general oversight of the affairs of the Lead Entity and LIO, in consultation with the other members of the Executive Committee. The Chair shall approve the dates, times and locations of all regular Executive Committee meetings. The Chair shall approve regular Executive Committee meeting agendas. The Chair shall call Executive Committee meetings to order, preside over them, and adjourn them when business is deemed finished. The Chair may cancel or reschedule regular Executive Committee meetings. If deemed appropriate by the Executive Committee, the Chair shall sign official correspondence on behalf of the Executive Committee and WSPER. The Chair shall also perform such other duties as the Executive Committee may prescribe.

### 3.5 – Duties of the Vice Chair

The Vice Chair shall perform all duties incumbent upon the Chair, during the absence or disability of the Chair, with all the powers of, and subject to the all restrictions upon, the Chair. The Vice Chair shall also perform such other duties as the Executive Committee may prescribe.

## **Section 4 – Meetings**

### 4.1 – Open Public Meetings

The Executive Committee shall hold its meetings in accordance with the Open Public Meetings Act, RCW 42.30. An opportunity for public comment shall be made at each Executive Committee meeting, excluding executive sessions.

### 4.2 - Quorum for Meetings

A quorum shall be required for all Executive Committee meetings. That quorum shall consist of one representative, or alternate, from at least five of the nine member governments, which constitutes a simple majority.

### 4.3 – Regular Meetings

The Executive Committee shall determine the number, location, and dates of its meetings, and announce them in advance, in accordance with RCW 42.30.

### 4.4 – Special Meetings



Special meetings of the Executive Committee may be called at any time, at the request of the Executive Committee Chair, Vice Chair, or by the majority of Executive Committee regular members. A notice of such meeting shall be given to all Executive Committee members, and be made available to the public, at least 24 hours prior to the meeting. That notice shall specify the time and place of the meeting, and the business to be conducted (RCW 42.30.080).

#### 4.5 – Executive Sessions

The Executive Committee may hold executive sessions, from which the public may be excluded, for the purposes set forth in, and in compliance with, RCW 42.30.110.

#### 4.6 – Attendance by Video/Voice Conferencing

A meeting of the Executive Committee may be held by representatives or alternates meeting in person, conferencing through voice or video/voice methods that enable all persons participating in the meeting to hear each other at the same time, or a combination of the two. Participation by voice or video/voice shall constitute an Executive Committee member's presence in person at such a meeting for all meeting purposes.

#### 4.7 – Parliamentary Procedure

The Executive Committee shall use commonly accepted parliamentary procedures for all of its Executive Committee meetings.

#### 4.8 – Establishing Subcommittees and Other Groups

The Executive Committee may establish such subcommittees, teams, working groups, or other bodies, as it deems necessary, to further the purposes of the LIO. Committees so established may be chaired by an Executive Committee member, staff member, or other person, as desired. The membership on those committees may include citizens, elected officials, agency representatives, or others, with relevant expertise or interest in the issue being addressed by the committee.

### **Section 5 – Decision-Making**

#### 5.1 – Decision Making

The Executive Committee shall make its decisions at regular or special meetings. Those decisions may take the form of regular members passing motions to be recorded in meeting minutes; adopting resolutions; approving reports or documents; or approving other actions.

- a) All decisions shall be sought through consensus. Consensus, as used in this context, shall be understood as the range of support from endorsing the decision, endorsing the decision with a minor point of contention, agreeing with reservations, abstaining, or standing aside, to formal disagreement but allowing the majority to make a decision. Blocking or vetoing a decision by one or more members means that consensus is not achieved.
- b) If consensus cannot be reached, a vote shall be taken. Each regular member government on the

Executive Committee shall have one vote. That vote shall be cast by that government's representative or alternate if the primary representative is not present. A decision shall be considered approved if it receives an affirmative vote from one representative, or alternate, from at least five of the nine member governments, which constitutes a simple majority. The opinions of the minority shall also be recorded in the meeting's minutes along with the decision.

- c) Regular representatives, or alternates, who are present at Executive Committee meetings at which decisions are made, shall be presumed to have assented to those decisions, unless they vote against them.
- d) Ex-officio members of the Executive Committee shall not have the power to vote.

### 5.2 – Public Involvement

The public will be allowed to comment during the allocated public comment period as noted on the agenda. Each person will be given up to 10 minutes to address the ~~West Central LIO~~ WSPER Executive Committee members at the specified agenda time specific for public comment. Each speaker will be expected to provide their name and affiliation for the meeting notes. The Chair will accept written comments from the public and will allow their distribution if copies are available for all members (10 copies required). Written comments will be attached to the meeting summary if they are identified with the name, affiliation, and email of the provider. Verbal comments will be summarized and captured in the meeting summary and identified with the name, affiliation, and email of the provider. Public comments will be responded to within 30 days of receiving the comment. If the public comment is directed to individual jurisdiction(s), not to the Lead Entity or LIO, a response will be provided at the discretion of the jurisdiction(s).

### 5.3 – Public Communications

After taking action, the Executive Committee shall inform the general public, public agencies, and affected groups of its decisions.

## **Section 6 - Amendments to these Rules of Procedure**

### 6.1 – Amendments by the Executive Committee

These rules of procedure may be altered, amended, or repealed by the Executive Committee, except for the components prescribed by statute or ordinance. Amendments shall be proposed, and may be adopted, at any Executive Committee meeting. Amendments shall be made using the decision making process delineated in §5.

### 6.2 – Amendments by Other Bodies

These rules of procedure may be altered, amended, or repealed by changes to applicable statutes, ordinances or rules. In the event of such a conflict between these Rules of Procedure, or any amendments, and applicable statutes or ordinances, those statutes or ordinances shall prevail.

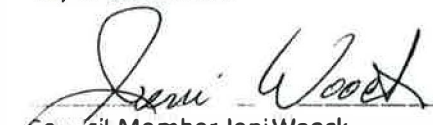
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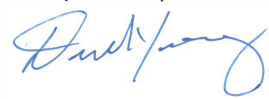
Approved and Adopted on November 5, 2020 by the Executive Committee of the West Sound Partners  
for Ecosystem Recovery Lead Entity and Local Integrating Organization:

  
Council Member ~~Kol Medina~~ *Joe Dedo*  
City of Bainbridge Island

  
Mayor Greg Wheeler  
City of Bremerton

  
Council Member Jeni Wood  
City of Gig Harbor


  
Commissioner Charlotte Garrido  
Kitsap County

  
Council Member Derek Young  
Pierce County

\_\_\_\_\_  
Chairman Jeromy Sullivan  
Port Gamble S'Klallam Tribe

  
Director Mark Dorsey  
City of Port Orchard

\_\_\_\_\_  
Mayor Becky Erickson  
City of Poulsbo

  
Chairman Leonard Forsman  
Suquamish Tribe



### Appendix B: WSPER Working Group Members

| Member Name              | Email                                                                                          | Organization / Affiliation                   |
|--------------------------|------------------------------------------------------------------------------------------------|----------------------------------------------|
| <b>Tribes</b>            |                                                                                                |                                              |
| Allison O'Sullivan       | <a href="mailto:aosullivan@suquamish.nsn.us">aosullivan@suquamish.nsn.us</a>                   | Suquamish Tribe                              |
| Paul Williams            | <a href="mailto:pwilliams@suquamish.nsn.us">pwilliams@suquamish.nsn.us</a>                     | Suquamish Tribe                              |
| Rich Brooks              | <a href="mailto:rbrooks@suquamish.nsn.us">rbrooks@suquamish.nsn.us</a>                         | Suquamish Tribe                              |
| Rob Purser               | <a href="mailto:rpurser@suquamish.nsn.us">rpurser@suquamish.nsn.us</a>                         | Suquamish Tribe                              |
| Roma Call                | <a href="mailto:romac@pgst.nsn.us">romac@pgst.nsn.us</a>                                       | Port Gamble S' Klallam Tribe                 |
| Scott Steltzner          | <a href="mailto:sseltzner@squaxin.us">ssteltzner@squaxin.us</a>                                | Squaxin Island Tribe                         |
| Steve Todd               | <a href="mailto:stodd@suquamish.nsn.us">stodd@suquamish.nsn.us</a>                             | Suquamish Tribe                              |
| Tom Ostrom               | <a href="mailto:tostrom@suquamish.nsn.us">tostrom@suquamish.nsn.us</a>                         | Suquamish Tribe                              |
|                          |                                                                                                |                                              |
| <b>Cities</b>            |                                                                                                |                                              |
| Anja Hart                | <a href="mailto:ahart@cityofpoulsbo.com">ahart@cityofpoulsbo.com</a>                           | City of Poulsbo                              |
| Brienn Ellis             | <a href="mailto:EllisB@cityofgigharbor.net">EllisB@cityofgigharbor.net</a>                     | City of Gig Harbor                           |
| Chance Berthiaume        | <a href="mailto:chance.berthiaume@ci.bremerton.wa.us">chance.berthiaume@ci.bremerton.wa.us</a> | City of Bremerton Public Works and Utilities |
| Christian Berg           | <a href="mailto:cberg@bainbridgewa.gov">cberg@bainbridgewa.gov</a>                             | City of Bainbridge Island Water Resources    |
| Sarah Wilson             | <a href="mailto:Sarah.Wilson@ci.bremerton.wa.us">Sarah.Wilson@ci.bremerton.wa.us</a>           | City of Bremerton                            |
| Zack Holt                | <a href="mailto:zholt@cityofportorchard.us">zholt@cityofportorchard.us</a>                     | City of Port Orchard                         |
|                          |                                                                                                |                                              |
| <b>Counties</b>          |                                                                                                |                                              |
| Arno Bergstrom           | <a href="mailto:aberstr@co.kitsap.wa.us">aberstr@co.kitsap.wa.us</a>                           | Kitsap County Parks                          |
| Barbara Ann Smolko       | <a href="mailto:bsmolko@co.pierce.wa.us">bsmolko@co.pierce.wa.us</a>                           | Pierce County Planning and Public Works      |
| Barbara Zaroff           | <a href="mailto:bzaroff@co.kitsap.wa.us">bzaroff@co.kitsap.wa.us</a>                           | Kitsap County Public Works Sewer             |
| Dave Ward                | <a href="mailto:Dward@co.kitsap.wa.us">Dward@co.kitsap.wa.us</a>                               | Kitsap County Community Development          |
| Kathleen Peters          | <a href="mailto:kpeters@co.kitsap.wa.us">kpeters@co.kitsap.wa.us</a>                           | Kitsap County Community Development          |
| Marty Ereth              | <a href="mailto:mereth@co.pierce.wa.us">mereth@co.pierce.wa.us</a>                             | Pierce County Planning and Public Works      |
| Renee Scherdnik          | <a href="mailto:rscherdn@co.kitsap.wa.us">rscherdn@co.kitsap.wa.us</a>                         | Kitsap County Public Works Stormwater        |
|                          |                                                                                                |                                              |
| <b>Special Districts</b> |                                                                                                |                                              |
| Mary Krauszer            | <a href="mailto:maryk@pierced.org">maryk@pierced.org</a>                                       | Pierce Conservation District                 |
| Carin Anderson           | <a href="mailto:c-ander@kitsapcd.org">c-ander@kitsapcd.org</a>                                 | Kitsap Conservation District                 |
| Joy Garitone             | <a href="mailto:j-garit@kitsapcd.org">j-garit@kitsapcd.org</a>                                 | Kitsap Conservation District                 |
| David Vasquez            | <a href="mailto:davidv@kpud.org">davidv@kpud.org</a>                                           | Kitsap PUD                                   |
| Mark Morgan              | <a href="mailto:mark@kpud.org">mark@kpud.org</a>                                               | Kitsap PUD                                   |
|                          |                                                                                                |                                              |

| Member Name                                  | Email                                                                                                      | Organization / Affiliation                   |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| <b>State</b>                                 |                                                                                                            |                                              |
| Brittany Gordon                              | <a href="mailto:Brittany.Gordon@dfw.wa.gov">Brittany.Gordon@dfw.wa.gov</a>                                 | Washington Department of Fish and Wildlife   |
| Kay Caromile                                 | <a href="mailto:Kay.Caromile@rco.wa.gov">Kay.Caromile@rco.wa.gov</a>                                       | Recreation and Conservation Office           |
| Amy Smalley                                  | <a href="mailto:amy.smalley@wsu.edu">amy.smalley@wsu.edu</a>                                               | Washington State University Extension Kitsap |
| Jeff Adams                                   | <a href="mailto:jaws@uw.edu">jaws@uw.edu</a>                                                               | Washington Sea Grant                         |
| Linda Owens                                  | <a href="mailto:linda.owens@leg.wa.gov">linda.owens@leg.wa.gov</a>                                         | Senator Rolfes Office                        |
| <b>Federal</b>                               |                                                                                                            |                                              |
| Nancy Sandburg                               | <a href="mailto:nancy.sandburg@navy.mil">nancy.sandburg@navy.mil</a>                                       | Navy                                         |
| <b>Regional Fisheries Enhancement Groups</b> |                                                                                                            |                                              |
| Cole Baldino                                 | <a href="mailto:coleb@spsseg.org">coleb@spsseg.org</a>                                                     | South Sound Salmon Enhancement Group         |
| Jeanette Dorner                              | <a href="mailto:jeanette@midsoundfisheries.org">jeanette@midsoundfisheries.org</a>                         | Mid Sound Fish Enhancement Group             |
| <b>Environmental Interest Groups</b>         |                                                                                                            |                                              |
| Betsy Peabody                                | <a href="mailto:betsy@restorationfund.org">betsy@restorationfund.org</a>                                   | Puget Sound Restoration Fund                 |
| Brenda Padgham                               | <a href="mailto:brenda@bi-landtrust.org">brenda@bi-landtrust.org</a>                                       | Bainbridge Island Land Trust                 |
| Brenna Thompson                              | <a href="mailto:Brenna@greatpeninsula.org">Brenna@greatpeninsula.org</a>                                   | Great Peninsula Conservancy                  |
| Deb Rudnick                                  | <a href="mailto:debrudnick@gmail.com">debrudnick@gmail.com</a>                                             | Bainbridge Island Watershed Council          |
| Jamie Glasgow                                | <a href="mailto:jamie@wildfishconservancy.org">jamie@wildfishconservancy.org</a>                           | Wild Fish Conservancy                        |
| Kim Bredensteiner                            | <a href="mailto:nltsteward@nisquallylandtrust.org">nltsteward@nisquallylandtrust.org</a>                   | Nisqually Land Trust                         |
| Lorisa Watkins                               | <a href="mailto:coordinator@ketalegacy.org">coordinator@ketalegacy.org</a>                                 | Keta Legacy Foundation                       |
| Melissa Fleming                              | <a href="mailto:melissa@stillwatersenvironmentalcenter.org">melissa@stillwatersenvironmentalcenter.org</a> | Stillwaters Environmental Center             |
| Nathan Daniel                                | <a href="mailto:nate@greatpeninsula.org">nate@greatpeninsula.org</a>                                       | Great Peninsula Conservancy                  |
| <b>Community Group and Citizens</b>          |                                                                                                            |                                              |
| Jim Aho                                      | <a href="mailto:jimaho@gmail.com">jimaho@gmail.com</a>                                                     | Illahee                                      |
|                                              |                                                                                                            |                                              |
|                                              |                                                                                                            |                                              |

**Appendix C: Salmon Habitat Technical Advisory Group Members  
(updated: 11/23/2020)**

| Member Name     | Area of Expertise, Title                         | Organization / Affiliation                 |
|-----------------|--------------------------------------------------|--------------------------------------------|
| Brenda Padgham  | Conservation Director                            | Bainbridge Island Land Trust               |
| Brittany Gordon | Habitat Biologist                                | Washington Department of Fish and Wildlife |
| Carin Anderson  | Stream Stewards-Backyard Habitat Project Manager | Kitsap Conservation District               |
| Cole Baldino    | Restoration Project Manager                      | South Puget Sound Salmon Enhancement Group |
| Deb Rudnick     | Ecologist                                        | Bainbridge Island Watershed Council        |
| Jamie Glasgow   | Director of Science and Research                 | Wild Fish Conservancy                      |
| Jeanette Dorner | Executive Director                               | Nisqually Land Trust                       |
| Dave Tucker     | Assistant Director                               | Kitsap County Public Works                 |
| Marty Ereth     | Environmental Biologist                          | Pierce County Planning and Public Works    |
| Mary Krauszer   | Shoreline Restoration Project Manager            | Pierce Conservation District               |
| Sarah Wilson    | Environmental Technician                         | City of Bremerton                          |
| Scott Steltzner | Research Biologist                               | Squaxin Island Tribe                       |
| Steve Todd      | Ecologist                                        | Suquamish Tribe                            |
| Tom Ostrom      | Salmon Recovery Program Manager                  | Suquamish Tribe                            |
| Zack Holt       | Stormwater Programs Manager                      | City of Port Orchard                       |